

TOWN OF JEFFERSON
SELECTBOARD

October 24, 2016

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday October 24, 2016 at 6: 30 pm

PRESENT: Kevin Meehan, Chair, and Tom Brady and Cindy Silver, members comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen; Mark Dubois, Highway Foreman; Larry Wells, Alan Balog

Kevin Meehan opened the regular meeting at 6:45 pm. The Board reviewed and approved the bills for payment next week. The Highway and Transfer Station report was reviewed. The warrants were signed. Terri Larcomb was in to pickup signed warrants and sign checks.

Cindy Silver made a motion to accept the minutes of the October 17, 2016 Selectboard meeting as written. Tom Brady seconded the motion. Motion carries.

Mark Dubois reported that they have been doing the ditching on the Turnpike. Whitefield has done some of the roadside mowing getting back beyond where we had mowed on the Hazen Road. Mark said that they will start cleaning the ditches up there Tuesday.

Mark said that he had gotten a quote from Stinger for the carbide cutting edges for the grader. The quote is \$3950. This less than the previous quote. The budget was reviewed and it was determined that the cutting edges could be purchased now. Cindy made a motion to purchase the cutting edges from Stinger in the amount of \$3950. Tom seconded the motion. Motion carries.

The quotes for drilling of a well at the Town Office location were reviewed. Capital Well quoted \$12,052 drilling 280 feet, 100-foot casing, complete pump system: Carr Well \$10,906 drilling 400-feet, 70-foot casing, pump installation. The Board reviewed and discussed the quotes. Tom made a motion to accept the quote of \$10,906 from Carr Well. Cindy seconded the motion. Motion carries.

Larry Wells brought in the appointment of fire wardens for acceptance by the Board. The appointments were approved and signed.

Alan Balog asked if he could put a campaign sign up at the entrance to the Transfer Station. The Board said they did not have an issue with that.

New Hampshire Interlocal Trust has submitted the renewal for the health insurance. The coverage has a 3.27% or \$27.33 increase per employee per month, when the credit from 2015(\$434.95) is applied the effective increase is 1.17%. Linda reported that she had asked that a second option be provided that may reduce the increase. This information was not available for presentation tonight. Tom asked to wait until the second option was available before making a decision. It was agreed to wait until the October 31st meeting to make any decision.

Linda reported that the Tax Collector's computer needs to be replaced as it is not working properly. It was her intention to ask the Board to replace both the Tax Collector's computer and the office computer next year. As the Collector's computer has to be replaced now, Linda said that she ordered two computers now. Cindy asked what the cost was. The computers were ordered from Connection at a cost of \$741.78 ea. In review of the budget there should not be any issue in covering the expenditure. It was agreed that the purchase is necessary and was approved.

Tom recommended that Linda look into the purchase of security cameras for the office. It would also be beneficial to consider a system that could also include the Fire Station.

Cindy presented a updated list of volunteer groups and dated of events to be input on the Town's web site. It was asked when would this information be input. Linda said that she updates the calendar page and will get the information input. Changes in the design or additions to the business section are done annually by Notchnet of Littleton.

Cindy asked if it would be possible to get a timeline for the budget process so to have an idea of what is expected and when things need to be done. Linda said that the Town & City magazine has a listing of the dates. As for how the Town prepares Linda will get a list put together.

The next meeting will be held Monday October 31, 2016 6:30 pm.

Tom made a motion to adjourn the meeting. Cindy seconded the motion. Motion carries.

Being no further business the meeting adjourned at 8:00 pm.

Respectfully submitted,