

TOWN OF JEFFERSON  
BOARD OF SELECTMEN  
September 29, 2014

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday September 29, 2014 at 7:05 pm.

PRESENT: Thomas Brady, Chairman, Norman Brown and Kevin Meehan members comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen; Randall Northrop, Corrette & Assoc.

Thomas Brady opened the regular meeting at 7:08 pm. The Board reviewed and approved the bills for payment next week and signed the warrants. The Highway and Transfer Station report was reviewed. The warrants were signed and bills approved for payment.

Norman Brown made a motion to accept the minutes of the September 22, 2014 Selectmen minutes. Kevin Meehan seconded the motion. Motion carries.

Randall Northrop was in to go over the 2013 audit with the Selectmen. Randall stated that there isn't much new. The accounts have surplus balances. There has been some confusion over the special revenue accounts. Randall said that he and Linda Cushman have gone over the accounts and made the necessary adjustments for the year. In instructing Linda how to make the adjustments this should make reconciling another year easier. The big change that will have to be done in 2015 is that the NH Retirement System unfunded liability will have to be shown. This will be the Town's portion of the unfunded liability. This is a change in the GASB mandates.

Norman said that he had compared the past two years of audits and that our deficiencies have been fewer each year. It looks good.

Bob Carroll of DES has sent an email regarding appointing someone to the North Country Oil Spill Preparedness group. They will be meeting three or four times over the year to develop a preparedness plan. There were several names suggested. Jeff Wiseman is the Emergency Director for the Town and is the more qualified to participate in developing a preparedness plan. The Board agreed that if Jeff would do this that they would appoint Jeff to the group. Linda will contact Jeff.

Norman reported that he will be gone between October 4<sup>th</sup> and November 2. He will be back for elections.

Linda said that at the Library the past several months that the electrical usage has been high. In checking with the Librarian she said that they do not have anything new operating. In contacting PSNH they suggested getting an electrician in to check for a possible problem. Linda was instructed to contact Davis Electric.

Linda said that there has been a bad check received by the Town Clerk. She has not been able to get it collected. Norman said to check the RSA on bad checks and follow the statue and it can be collected.

The Town Hall has been refinished and looks good. Linda suggested that perhaps the purchase of new chairs could be looked at. It has been over twenty years since any chairs were purchased. Linda said that the old chairs could be kept to let out to the public. There seems to be problems when the chairs and table are let out. They come back damaged and without checking every time someone returns the items the damage is not found until after-the-fact. The Selectmen agree that when letting the public borrow the tables and chairs that a deposit should be collected to cover any damages. Linda was asked to check on pricing for new chairs. Maybe some could be purchased this year and some next year.

Norman said that when he was at the Transfer Station that he looked at the wall where the glass is deposited. It is need of some work. Jimmey Howland said that there is an old container that might be able to use for the glass. Norman said that when he goes again he will check the container out.

The next meeting will be October 6, 2014.

Kevin made a motion to adjourn the meeting. Norman seconded the motion. The motion carries.

Being no further business the meeting adjourned at 7:45 pm.

Respectfully submitted,