

TOWN OF JEFFERSON  
SELECT BOARD  
September 11, 2017

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday, September 11, 2017 at 7:00 pm

PRESENT: Tom Brady, Chair; Cindy Silver and Kevin Meehan members comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen; Mark Dubois, Highway Foreman; Andy French, USF&W

Tom Brady opened the regular meeting at 7:08 pm. The Highway and Transfer Station report was reviewed.

Cindy Silver made a motion to accept the minutes of the August 28, 2017 Select Board meeting as written. Kevin Meehan seconded the motion. Motion carries.

The accounts payable and payroll warrants were signed.

The invoices were reviewed and approved for payment September 11 & 18, 2017.

A building permit for a 10x20 foot lean to from Charles Manuel was reviewed and approved.

Tom Brady reported that Herb Richardson had contacted him about HB 324 and would like to discuss this with the Board. Mr. Richardson has made a presentation to the town of Dalton. Mr. Richardson will attend our next meeting.

Tom asked where the AVRDD office was moving to. Linda Cushman said that the office will be relocated to space in Riverside Court on 12<sup>th</sup> Street in Berlin. The move is scheduled for September 20.

Cindy Silver reported that about 15 people attended the GoSolar meeting last week.

The Chair recessed the meeting so to conduct the unanticipated revenue hearing at 7:30.

The public hearing regarding the receipt of unanticipated revenues from Highway Block grant was opened at 7:30. The Chair explained that the funds would be used to purchase gravel. The Highway Foreman has prioritized several roads that can use addition material to bring the surface up.

There were no questions or comments. The Hearing was closed at 7:35 pm.

Kevin made a motion to accept the unanticipated funds from the Highway Block grant (\$39,659.10). Cindy seconded the motion. Motion carries

Andy French of the USF&W said that he wanted to resume the annual meetings in the community where they own land to facilitate communication. Mr French stated that they have just completed the comprehensive plan for the Silvio O. Conte National Fish and Wildlife Refuge. This can be viewed on the web site.( [fws.gov/refuge/silvio\\_o\\_conte/](http://fws.gov/refuge/silvio_o_conte/))

The Conservation Corp have been working at the Pondicherry site. Mr. French presented the Board some maps that showed work that has been done as well as potential new trails.

Mr. French stated that there are several funding sources that may be able to help the town do additional work to their roads if the roads provide access to the refuge. The FLAP grant has been awarded for these kinds of projects. There are also grants to assist police and fire departments.

The overlook on Route 115 was discussed as to whether there would be any clearing to improve the view into the Pondicherry area. Mr. French said that they are still interest in this project. There is one private land owner in between the Refuge property and the overlook. Mr. French said that they would like any help that the Town could provide to get this project completed.

Mr. French stated that they are looking into getting the old barn on the corner of Route 115A and Israels River Road take down. They have met with Steve Argus of NH Preservation. The building is not a historical old barn.

Mr. French stated that he want to keep communication open with the Town. If there is any questions please feel free to contact him.

Mark Dubois reported that they have about another days work on Stag Hollow. He has asked Andy Brendle, DOT Foreman to see if they could sweep the road before any shimming is done.

The water at the garage is all connected and the spring is being disconnected. Mr. Couture has to finish some work before this can be completed. Mr. Couture will be putting in a hydrant so they can service the line when needed. The line still services one property across Route 2.

Mark said that when they finish on Stag Hollow they want to start the wall at the Transfer Station.

There was some discussion regarding the gravel that is being put on the roads now. The material is coarse. Mark said that it is his plan to put a finer top layer down. There was discussion as to whether it would be better to purchase a finer material. The issue is availability and trucking. Mark said that he has two trucks lined up for hauling. He believes that the coarse material is best used for a base material and that he will have a top cover on before winter.

Mark was asked about the delivery of the new backhoe. John Deere has said that expected delivery would be the end of October. It was questioned if getting the CAT backhoe would be beneficial. The John Deere was to have been a 60-day delivery from the date of order and that was back in July. Mark will get some information for the Board.

Cindy asked if the specs for the lights in the Town Hall have been finished. Kevin said that he has not gotten them done yet. He is working on it.

Linda presented two quotes for 2017/18 heating season at all locations. She said that she has requested quotes from four companies and only two responded.

Al's Plumbing and Heating quoted \$2.089 per gallon for #2, they do not carry LP at this time.

C.N. Brown quoted \$2.029 per gallon for #2 and \$1.359 for LP.

Kevin Meehan made a motion to accept the quote from C. N. Brown. Cindy seconded the motion. The motion carries.

It was suggested to look into doing direct deposit of the employees. This may help elevate some issues in getting pay checks after a holiday. It was questioned as to where the checks and balances would be made if this procedure was to go into effect. If direct deposit is adopted it may require the holding of pay for one week so that the banking can be done. Linda was asked to find out what would be involved to do direct deposit, cost, timing and such.

The next meeting will be September 18, 2017 at 7:00 pm.

Kevin made a motion to adjourn the meeting. Cindy seconded the motion. Motion carries.

The meeting adjourned at 9:00 pm.

Respectfully submitted,

Linda Cushman