

TOWN OF JEFFERSON  
BOARD OF SELECTMEN  
August 1, 2016

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday August 1, 2016 at 6:30 pm

PRESENT: Kevin Meehan, Chair, Tom Brady and Cindy Silver, members comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen;

Kevin Meehan opened the regular meeting at 6:35 pm. The Board reviewed and approved the bills for payment next week. The Highway and Transfer Station report was reviewed. The warrants were signed. Terri Larcomb was in to pickup signed warrants and sign checks.

Tom Brady made a motion to accept the minutes of the July 25, 2016 Selectmen Meeting as written. Cindy Silver seconded the motion. Motion carries.

The Board reviewed the audit responses and comments. There was a question regarding the journal entries. Linda will contact Mr. Northrop regarding this. The chair and treasurer signed the letter of engagement, journal entries, and approval of the financial statement.

Mark Dubois had asked about the distance from a boundary for a driveway. There is no setback requirement in the Land Use Ordinance and if there was no designation on the subdivision plan a driveway can be located anywhere with the approval of the Highway foreman or if on a State road the DOT. The Board will review whether there should be a setback requirement for driveways. If need be instruct the Planning Board to address this issue for presentation at Town Meeting. Changes to the Land Use Ordinance requires hearings and ballot vote. (rewording of the last 2 sentences)

Linda asked the Board if they had made any decision regarding the article in the Town & City regarding SB 146, accessory dwelling units. Tom suggested that this be put on the agenda for the August 15<sup>th</sup> meeting. This will give the Board a chance to fully review the new law.

The Board of Adjustment is recommending Rodney Houghton to be appointed as a member of the Board of Adjustments. The Selectboard approved and signed the appointment.

The Town has been notified that John Braga will be enclosing the deck on the shed that he constructed in 2009. A permit is not required if they are working within the original foot print. It was suggested that Mr. Braga should be sent a letter making him aware that only one dwelling per lot was permitted in order to alleviate any possible issues in the future.

The next meeting will be held Monday August 8, 2016 6:30 pm.

Cindy made a motion to adjourn the meeting. Tom seconded the motion, motion carries.

Being no further business the meeting adjourned at 7:02 pm.

Respectfully submitted,