

TOWN OF JEFFERSON
SELECT BOARD
March 27, 2017

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday, March 27, 2017 at 6:30 pm

PRESENT: Tom Brady, Chair, Kevin Meehan and Cindy Silver members comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen

Tom Brady opened the regular meeting at 6:45 pm. The Board reviewed and approved the bills for payment next week. The Highway and Transfer Station report was reviewed. The warrants were signed. Terri Larcomb, Treasurer was in to sign checks.

Cindy Silver made a motion to accept the minutes of the March 20, 2017 Select Board minutes. Kevin Meehan seconded the motion. The Chair stated that the motion to adjourn was made by Kevin Meehan not Tom. A motion to amend the minutes as stated was made and seconded. Motion carries. The motion to approve the minutes of the March 20, 2017 meeting as amended and place on file was made and seconded. Motion carries.

The Board has agreed that they would like to meet with Charter Communication to review the renewal of the franchise agreement that is up for renewal in November of 2019. Linda was asked to set up an appointment with Charter.

Cindy Silver said that the training class presented by NHMA has been changed from Littleton to Sugar Hill. The date is the same.

Linda Cushman informed the Board that a letter had been sent to Charter Communication requesting a meeting to review the franchise agreement.

Attorney Whitelaw has been in contact with DRA regarding the assessing of camper trailers. Phil Bodwell has stated that they have extended the deadline to April 10, 2017. Attorney Whitelaw is reviewing the motion.

There was some discussion on how campground owners would be noticed and how would the April 1 time frame for assessing be handled. The attorney had suggested a letter be sent to campground owners referencing the RSA for their compliance. The attorney will address all the issues after she has reviewed all the material.

Linda told the Board that DRA will not allow the appropriation under article 19 because it was a non-money article. The Chair stated that the Town's people want the change to the website so the Board will have to find the money somewhere. It was an overwhelming vote in favor of the upgrade.

In discussion of the website upgrade it was question as to whether Notchnet would be able to come to a meeting to review the changes the Board were looking at. If not the Chair asked if Cindy would want

to meet with Notchnet at their office. Cindy said she would be glad to do this. It was suggested that each page of the current site be printed so the Board could do some markups.

Charles Bond has notified the Board that the camper trailer at 100 North Road is being used again. A letter had been sent to the owner when the first complaint was received. There never was any response from the owner. It was suggested to do a second letter mailing it certified mail.

Kevin made a motion to approve the renewal of the maintenance agreement with W.B. Mason for the copier in the amount of \$395 for 1 year service. This includes parts, labor, travel and toner. Cindy seconded the motion. Motion carries.

The Board was give the survey of salaries for the Selectmen and Treasures in other towns in the area and state. The request for the survey was informational only.

Cindy asked if there was a backup plan for the Highway Department. Yes, there is a mutual aid agreement within the towns. There are several people in Town that would step up if needed.

Cindy also asked if and how the computer files were backed up. Linda said that a thumb drive is used and is taken off site.

There was a lengthy discussion regarding the renting of the Town Hall. The Board worked on revising the rental agreement. The revised agreement will be forwarded to the attorney for her review.

The next meeting will be April 3, 2017 at 6:30 pm

Kevin made a motion to adjourn the meeting. Cindy seconded the motion. Motion carries.

Being no further business the meeting adjourned at 7:45 pm.

Respectfully submitted,