

SELECT BOARD MEETING MINUTES
February 8, 2021

PRESENT: Tom Brady, Chair; and Cindy Silver and Kevin Meehan, members comprising a quorum of the board

ALSO PRESENT: Kathi Marshall, Assistant to the Select Board

Tom Brady called the meeting to order at 7:00 p.m. and read the following statement:

As Chair of the Jefferson, New Hampshire Select Board I find that due to the state of emergency declared by the governor as the result of the COVID-19 pandemic and in accordance with the governor's emergency order #12 pursuant to executive order 2020-04 this public body is authorized to meet electronically. Please note there is no physical location to observe and listen contemporaneously to this meeting which was authorized pursuant to the governor's emergency order. However, in accordance with the emergency order I am confirming that we are:

- A. Providing public access to the meeting by telephone, and we are utilizing a telephone service so all members of the Town of Jefferson Select Board have the ability to communicate contemporaneously during this meeting through this platform. And the public has access to listen and, if necessary, to participate in this meeting by dialing the following phone number: 1-866-678-6823 and needing ID number 8959399 followed by the pound sign (#).*
- B. Providing public notice of necessary information for accessing the meeting. We previously gave notice to the public of the necessary information for accessing the meeting including how to access the meeting telephonically. Instructions have also been provided through the Town of Jefferson's website www.jeffersonnh.org*
- C. Providing a mechanism for the public to alert the public body during the meeting if there is a problem with access. If anybody has a problem please call 586-4553 or e-mail townofjefferson@myfairpoint.net*
- D. During the meeting if the public is unable to access the meeting. In the event the public is unable to access the meeting they will be adjourned and rescheduled.*

Please note that all votes that are taken during this meeting will be done by a roll call vote, so let's begin the meeting by taking roll call attendance: Tom Brady, Chair "present." Select Board Member Cindy Silver, "present." Select Board Member Kevin Meehan, "present." Assistant to the Select Board Kathi Marshall was also "present" and all members were alone.

PAYROLL/ACCOUNTS PAYABLE

There were no invoices paid the previous week due to the fire at the town buildings, and no

access to the accounting program on the office computer. Kathi noted invoices would be paid the following week even if checks had to be hand-written. Payroll amounts were the same as the previous week and checks were written by hand and to be delivered in person by Terri Larcomb. Cindy made a motion to approve the payroll amounts for the week ending February 6, 2021 and to authorize Kathi to sign related reports for the board. Kevin seconded the motion. A roll call vote was taken with Cindy voting “aye,” Kevin voting “aye,” and Tom voting “aye.” The motion carried.

PUBLIC INPUT (None)

MEETING MINUTES 2.1.2021

Cindy made a motion to approve the meeting minutes dated February 1, 2021 as recorded. Kevin seconded the motion. A roll call vote was taken with Cindy voting “aye,” Kevin voting “aye,” and Tom voting “aye.” The motion carried. Cindy then made a motion to approve the emergency meeting minutes from February 2, 2021 as recorded. Kevin seconded the motion. A roll call vote was taken with Cindy voting “aye,” Kevin voting “aye,” and Tom voting “aye.” The motion carried.

HIGHWAY-BUSINESS REPORTS

Highway Dept.: Mark mentioned that the previous week had been hectic. The Dodge (small truck) needs some repairs, it’s possible a cylinder for the clutch has gone bad. He is waiting for an appointment time and a specific diagnosis.

He said the department is doing very well with regard to winter sand for the roads. He estimates he is using December sand right now and projects we should have sand left over at winter’s end. Mark also mentioned some trees that have blown down near the school. He said they really need to be cut. He said it would have to be done in winter—possibly next winter—because it is quite swampy there. Kevin asked if he would cut the entire piece of land and Mark thought they should. He said they could probably take in some money from the good trees, but most of it was low-quality wood.

He mentioned there was a lot of gravel down in there, and wondered if the Waumbek would sell it. He asked board members if they would like him to get some quotes from local loggers regarding the removal of the trees. He figures there are 3-4 acres there. He told the board he would reach out and get back to them on what he finds.

Business Office: Kathi said she has gained access to the town’s e-mails from her home computer so she can now respond to those, as well as print off new invoices. She also said the insurance company told her they have a “re-insurance” company that assists them in their work with claims such as the town fire. They asked that the demolition debris from the town hall not be removed from the site until their agent can get there to investigate. He will be coming from Boston and will be in Jefferson Tuesday or Wednesday.

NEW BUSINESS

Town Meeting: The governor's emergency order #83 allows towns to postpone their town meetings until April, May, June or July. The voting portion of the town meeting must take place on Tuesday, March 9, as planned, but the business meeting can be put off due to Covid-19 social gathering guidelines.

The board members agreed June would probably be the best month for the town since the meeting could be held outside if Covid-19 was still an issue. Members also thought more people would be able to attend if it were held on a Saturday afternoon as opposed to an evening. They instructed Kathi to inform the town on the warrants that the town meeting would be held Saturday, June 5, at 1:00 p.m. at a location to be announced. The rain date would be Saturday, June 12.

Blind Intersection: Tom asked Kathi if she would draft a letter to the Department of Transportation informing them of the blind intersection coming off Ingerson Road to traffic heading westward on Route 2. He would like some kind of warning there to alert drivers to traffic pulling out of Ingerson Road.

List of items lost in fire: The insurance company has asked the town to make a detailed list of items that were in the town hall, the town offices and the fire chief's office. Kevin said everyone should see the list so they can add to it if they remember something that doesn't appear on the list. Tom said the entire committee should review it to make sure nothing is left out.

PUBLIC INPUT

OLD BUSINESS

NON-PUBLIC (If needed)

ADJOURNMENT

Cindy made a motion to adjourn the meeting, and Kevin seconded the motion. The motion carried. The meeting adjourned at 7:50 p.m.

The next meeting will be Monday, February 15, 2021 at 7:00 p.m.

Respectfully submitted,