

SELECT BOARD MEETING MINUTES

March 1, 2021

PRESENT: Tom Brady, Chair; and Cindy Silver and Kevin Meehan, members comprising a quorum of the board

ALSO PRESENT: Kathi Marshall, Assistant to the Select Board, and Terri Larcomb, Town Treasurer

Tom Brady called the meeting to order at 7:06 p.m. and read the following statement:

As Chair of the Jefferson, New Hampshire Select Board I find that due to the state of emergency declared by the governor as the result of the COVID-19 pandemic and in accordance with the governor's emergency order #12 pursuant to executive order 2020-04 this public body is authorized to meet electronically. Please note there is no physical location to observe and listen contemporaneously to this meeting which was authorized pursuant to the governor's emergency order. However, in accordance with the emergency order I am confirming that we are:

- A. Providing public access to the meeting by telephone and by Zoom conference, and we are utilizing a telephone service so all members of the Town of Jefferson Select Board have the ability to communicate contemporaneously during this meeting through this platform. And the public has access to listen and, if necessary, to participate in this meeting by dialing the following phone number: 1-866-678-6823 and needing ID number 8959399 followed by the pound sign (#).
- B. Providing public notice of necessary information for accessing the meeting. We previously gave notice to the public of the necessary information for accessing the meeting including how to access the meeting telephonically. Instructions have also been provided through the Town of Jefferson's website www.jeffersonnh.org
- C. Providing a mechanism for the public to alert the public body during the meeting if there is a problem with access. If anybody has a problem please call 586-4553 or e-mail townofjefferson@myfairpoint.net
- D. During the meeting if the public is unable to access the meeting. In the event the public is unable to access the meeting they will be adjourned and rescheduled.

Please note that all votes that are taken during this meeting will be done by a roll call vote, so let's begin the meeting by taking roll call attendance: Tom Brady, Chair "present." Select Board Member Cindy Silver, "present." Select Board Member Kevin Meehan, "present." Assistant to the Select Board Kathi Marshall, "present," and Town Treasurer Terri Larcomb, "present." Each was alone in a room of their home.

Prior to the meeting's business portion Tom asked if the Zoom meeting had been posted on the website and in two public places. Kathi told him it was not. Cindy looked up the requirements for giving notice of a Select Board meeting, and she read that the public had to be given at least 24 hours notice of a Select Board meeting, not including Sundays or holidays. The notice can be posted in the newspaper or in two prominent public places.

Cindy mentioned she would put it on her facebook page online, and board members agreed it could also go at sites such as the Old Corner Store, The Post Office, the Library, and/or the kiosk at the new Jefferson Community Building.

Tom said since the meeting was not posted in time it would be necessary to cancel the meeting they were in and to reschedule for Thursday, March 4, at 7:00 p.m. He asked that notices be put up about the meeting and that in the future they could state the Select Board Meetings would be held in re-occurring Zoom conference meetings held weekly on Mondays at 7:00 p.m.

ADJOURNMENT

Cindy made a motion to adjourn and Kevin seconded the motion. A roll call vote was taken with Cindy voting "aye," Kevin voting "aye," and Tom voting "aye." The motion carried and the meeting was adjourned at 7:35 p.m.

The next meeting of the Select Board will be Thursday, March 4, at 7:00 p.m. via Zoom.

Respectfully submitted,

Kathi Marshall